

29 May 2026

Our Ref Finance, Audit and Risk Committee 10
June 2026
Contact. Committee Services
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To: Members of the Committee Councillors: Vijaiya Poopalasingham (Chair), Sarah Lucas (Vice-Chair), Ruth Brown, Chris Lucas, Steven Patmore, Paul Ward, Alistair Willoughby and Stewart Willoughby

Substitute Councillors: Ralph Muncer, Matt Barnes, Dominic Griffiths, Elizabeth Dennis, David Barnard and Clare Billing

Independent Member: John Cannon *Non-voting advisory role*

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE

to be held in the

**COUNCIL CHAMBER - DISTRICT COUNCIL OFFICES, GERNON
ROAD, LETCHWORTH, SG6 3JF**

On

WEDNESDAY, 10TH JUNE, 2026 AT 7.30 PM

Yours sincerely,

Isabelle Alajooz
Director – Governance

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item		Page
1.	APOLOGIES FOR ABSENCE Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2.	MINUTES - 25 MARCH 2026 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 25 March 2026.	(Pages 5 - 16)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4.	CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5.	PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	
6.	EXTERNAL AUDIT PLAN AND STRATEGY 2025-26 REPORT OF KPMG To receive the Audit Plan and Strategy for the year ending 31 March 2026.	(Pages 17 - 42)

7. **SIAS ANNUAL ASSURANCE STATEMENT AND INTERNAL AUDIT ANNUAL REPORT 2025-26** (Pages 43 - 78)
 REPORT OF THE SHARED INTERNAL AUDIT SERVICE (SIAS)
- To receive the Annual Assurance Statement and Internal Audit Annual Report for 2025/26.
8. **DRAFT ANNUAL GOVERNANCE STATEMENT 2025/26 AND ACTION PLAN FOR 2026/27** (Pages 79 - 106)
 REPORT OF THE POLICY AND COMMUNITIES MANAGER
- For the Finance, Audit & Risk Committee to review the draft Annual Governance Statement (AGS) for the year 2025/26. The Statement reviews the Council's governance arrangements for the 2025/26 period. It also includes a proposed Action Plan to update/improve those arrangements for the next financial year (2026/27).
9. **REVENUE BUDGET OUTTURN 2025/26 (FINAL)** (Pages 107 - 130)
 REPORT OF THE DIRECTOR – RESOURCES
- The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure at the end of the financial year 2025/26.
10. **2025-26 YEAR END REPORT ON RISK MANAGEMENT GOVERNANCE** (Pages 131 - 150)
 REPORT OF THE DIRECTOR – RESOURCES
- This report provides an update on the effectiveness of the Risk Management governance arrangements at the Council.
11. **CAPITAL END OF YEAR REVIEW 2025/26** (Pages 151 - 164)
 REPORT OF THE DIRECTOR – RESOURCES
- To consider the Capital End of Year Outturn Review.
12. **TREASURY MANAGEMENT END OF YEAR REVIEW 2025/26** (Pages 165 - 188)
 REPORT OF THE DIRECTOR – RESOURCES
- To consider the Treasury Management End of Year Review.
13. **FINANCE, AUDIT AND RISK COMMITTEE ANNUAL REPORT** (Pages 189 - 200)
 REPORT OF THE DIRECTOR – RESOURCES
- The Annual Report details the work undertaken by the Finance, Audit and Risk Committee over the last year (2025/26) and describes the planned work for the coming year (2026/27).
14. **POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**
 The Chair to lead a discussion regarding possible agenda items for future meetings.